

## SET UP YOUR ACCOUNT

### 1 Download the Flexischools App

**Note:** for iPhone and iPad please select 'Allow' notifications.



### 2 Add your School and Group

Click on the search icon, enter your school name, select your school and year group, or groups relevant to you.

### 3 Login/Register

Click the '**Order now**' button located in the bottom right-hand corner of the app, this will open a login screen.

- **Already a Flexischools user** - Enter your details and login. To save your login details select 'remember me'.
- **New Flexischools user** - Click '**Register**', enter your email address and follow the instructions in the email to set up your account. Once your account is set up, add new student; search for their school, enter student details and select their class.

## ORDER

### 1 Place your Order

Click the '**Order now**' button located in the bottom right-hand corner of the app and select your student.

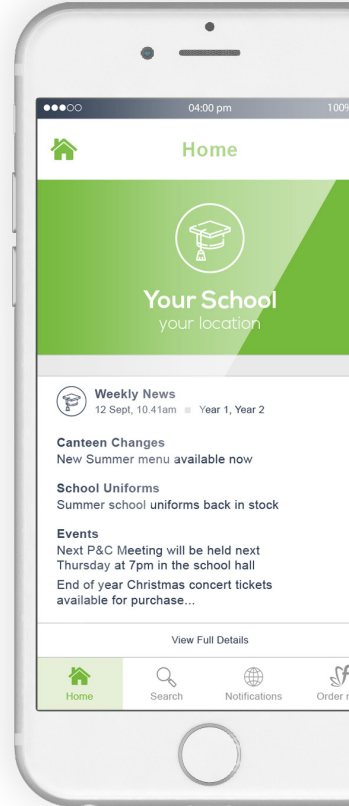
### 2 Make your Selection

Select the items you wish to order.

### 3 Make Payment

Select your payment option and complete payment to place your order.

Alternatively you can sign-up on [flexischools.com.au](http://flexischools.com.au)



☎ 1300 361 769

➡ [flexischools.com.au](http://flexischools.com.au)



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