

ROSEVILLE PUBLIC SCHOOL
P & C Minutes
General Meeting 11th June 2015



Meeting Opened	- 7.30pm
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Attendance:	Penny Morris, Vic Muller, Donna Lopata, Sean Moran, Deb Lane, Tim Haddow, Alisoun Garrard, Jill McClintock, Leanne Millar, Vicki Taylor, Samantha Hellen
Apologies:	Gabbie Aurisch, Tim Ford, Sally Frape, Phil Barfield, Jason Barker

Minutes

Move to accept the Minutes of the General Meeting 14th May 2015.

Proposed	Tim Haddow
Seconded	Samantha Hellen
Carried	Yes

Matters arising from previous minutes

Nil (Matters to be resolved from previous meetings Minutes)

Correspondence

Nil

REPORTS

Sports Committee

Kate Aylmer

No report

Treasurer

Samantha Hellen

Account conversion and consolidation

The main P&C, Clothing Pool and Canteen accounts now consolidated and converted in Xero, which is a web based accounting system. Reconciliation of these accounts are now complete.

I would like to extend my immense gratitude and appreciation to Angela Goulay and Prue Kitzer for their (additional) time and patience. Xero will prove a far easier and more secure accounting system for the P&C going forward. And for anyone who is considering a Treasurer position in 2016 (we will need 3 that I'm aware of), please know that the hard work has been done and it is now extremely intuitive and far less effort to manage the accounts.

The band accounts remain manual and it is proposed that these be converted to Xero before the end of the year.

Rationalization of User access to P&C bank accounts

In converting the accounts, I've taken the opportunity to cancel all non-office bearers and unused banking access saving approx. \$500 per year in user and access fees.

Unclaimed monies

The P&C is required by its constitution to hold 1-year's expenditure in reserve. Our reserve funds of approx. \$120k were taken by the government under the unclaimed monies program in early Feb 2015 and were returned

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in late May. I have established an annual auto withdrawal to ensure it never qualifies for this program again.

Income & expenses in previous month

Expense	Income
\$6500 teaching initiatives	\$2375 voluntary contributions
\$1375 grounds	\$10050 readathon
\$1095 AFL jerseys	

Principal Report

Sean Moran

Term 2 is nearing completion which is hard to believe. The term has progressed smoothly with the usual dedication to focusing on the quality of work completed within the classroom, interspersed with a wide range of additional enrichment and curriculum based opportunities. It is unusual that 3 camps are held within a term but it is a tribute to everyone involved that they have progressed so seamlessly and enjoyably.

Since the last P&C meeting the following additional events and activities have occurred at RPS:

- Our students, from Kindergarten to Year 4 have participated in a range of excursions: Kindergarten experienced their first ever outing with a trip to Calmsley Farm; Our Year 1 and Year 2 students enjoyed a trip to Homebush and our Year 3 and Year 4 students have all visited Elizabeth Farm and Old Government House to experience what life was like during the early stages of British Colonisation. As always, our excursions are carefully planned by Stage/Grade leaders and are utilised to complement the units of work that are being studied throughout the term.
- The RPS Readathon concluded at the end of Week 6. As it was last year, this has been a huge success. The final figures have been published within the bulletin. Over \$10 000 was raised for the school which is an amazing result. Thanks to all of our families and staff for their support and congratulations to KP who won the Readathon Cup and enjoyed a wonderful lunch together! Congratulations and a huge thank you must go to Gabbie Aurisch who has coordinated this event yet again. It's a big job and we all greatly appreciate the time and effort that she has dedicated.
- Our annual Life Education program culminated in Week 6. This program focusses upon educating students about positive and preventative drug and health education. This year, as well as enjoying the company of Healthy Harold we were visited by our local Federal member, Mr Paul Fletcher. Mr Fletcher observed some of the lessons that were conducted and then met with some students and staff.
- Students in Years 3-6 have had the opportunity to compete in the annual International Competitions and Assessment for Schools (ICAS). Each year our students participate in the Digital Technologies; Mathematics; English and Science tests. This year, as a result of staff and parent feedback, the testing time has been moved to before school. There have been a few issues involved with this which we've managed to resolve. We'll review the process at the completion of the testing cycle and decide whether or not it is worthwhile to continue this practice.
- The Senior Band Camp was held at the Collaroy Centre on the 22nd-24th May. As always, the camp was a big success with the students thoroughly enjoying themselves whilst been provided with a wonderful opportunity to improve their music skills. Many thanks to all of the parents for their support of this camp. It would not occur without such a collective effort. In particular, many thanks to Michelle Carmody and Millie Strachov for their efforts as coordinators. They did an amazing job. They were greatly assisted by Band President, Jason Barker and Tim Haddow, who coordinated the games sessions. Thanks also to Mr. Brown who attended for the duration of the camp, Mrs Petrou and Mrs Willard who both stayed for a night and Ms Lane who attended on Friday evening.
- Our Zone Cross Country team competed at the Ku-ring-gai carnival which was held at the St. Ives Showground. Congratulations to all of our students. They tried their best, displayed a great attitude and high levels of sportsmanship and finished in second place overall. A number of students have progressed to the Sydney North Regional Carnival which was held in Gosford today. Thanks again to

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all of the parents for their support and involvement and to our Cross Country coordinators: Miss Elliott and Miss Sidwell for all of their work and enthusiasm.

- Last week, our Year 5 students participated in the annual Canberra Camp. Despite the chilly conditions the camp was a huge success. I was really proud of all of our students throughout. Their behaviour and attitudes were outstanding and they really attempted to involve themselves in all aspects of the activities and experiences provided. Throughout the three days we managed to visit places such as: The Australian War Memorial; The old and the current Parliament House; The National Gallery and Museum; The Australian Institute of Sport; the CSIRO; the Mount Ainslie Lookout and Questacon. We even managed to squeeze in a bike ride around a section of Lake Burley Griffen. Many thanks to all of the Year 5 families for their support. It was a very early drop off on Wednesday and a late pick up on Friday. Thanks also to all of the attending staff: Mr. Brown; Mrs Titmarsh; Miss Elliott and Mrs K and to parent volunteer Mrs Christie who attended at various times so she could help with the diabetic students. As always, this camp was very well organised and I would like to thank Mrs Cocks, Mrs Fern, Mrs Ipsen and Mrs Van Daal for their work in this area. Finally, thanks to Ms Lane who looked after the school whilst I was away!
- June 5 was World Environment Day. For the past 3 years now the Environmental Committee has facilitated an optional competition for all students across K-6. This year the theme was '7 billion dreams, 1 planet – consume with care.' 105 students took part and the standard of entries was amazing. There were some fantastic posters, models, t-shirts, movies and power-point presentations produced. Congratulations to all of the children who took part and many thanks to Miss Bickersteth, Ms Bottomley and the Environmental Committee for their organisation.
- Yesterday, RPS participated in a fundraising event for Stewart House. Thanks to all of the parents for your support of this initiative. Stewart House is the Department of Education and Communities charity of choice. Students from across NSW and the ACT have been attending the Stewart House program since 1929. Approximately 1800 children utilise the service every year. During their stay, children are provided with optometric, dental and medical treatment as well as emotional support. This is balanced with health and educational programs and out of school activities to boost their self-esteem and to promote a healthier lifestyle. Over the years many children from Roseville Public School have attended this valuable program. The NSW Department of Education and Communities provides infrastructure and staffing support. All other associated costs are met from charitable donations.
- This year, all of the 7 schools involved in the Killara Schools Partnership participated in this fundraiser. It was great to see so much blue in the playground!

Please be reminded that the final day for Term 2 will be Friday 26 June and students are due to return on Tuesday 14 July.

School Council

Tim Haddow

Channel 9 recently approached Tim Haddow regarding RPS community's ongoing campaign to improve the traffic/pedestrian arrangements along Archbold Road. In recent years this has involved campaigning for a safety camera at the intersection at Archbold/Addison and involving Johnathan O'Dea. Efforts to date have resulted in the installation of a safety fence between school buildings and Archbold Road.

It was agreed that engaging the media was not the most appropriate approach at this time but the School Council would continue the campaign to improve the intersection.

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Grounds

Sean Moran

As discussed at the last P&C meeting, our scope of work has been forwarded to the Asset Management Unit for approval. Our application has progressed to the next stage. We are looking to define the work into two projects so that we can self-manage and hence save a considerable amount of money. Given the success of our recent projects we are confident that we can ensure that both projects are completed to a very high standard.

- Project 1: Is the redevelopment of the cricket nets into a multi-purpose play area which contains a retractable net system. It also includes the addition of a long jump pit.
- Project 2: Is the construction of an Adventure Walk, a series of Outdoor Classrooms and associated gardens. These elements are planned to be added to the currently disused strip of land adjacent to the cricket nets and basketball court.

In addition to our application, pruning work has continued to take place on the trees around the school. It has now been completed. Our trees will be inspected again next year. Currently all major trees are assessed as safe.

A working will be arranged prior to spring. Bunnings Warehouse Chatswood has a community service providing either supplies or manpower for community projects. Once the date is confirmed P&C is hoping to secure this service.

Clothing Pool

Penny Morris

School24 online ordering has informed Penny of their intention to impose fees on online orders of 25c per order plus 2.9% of total sales.

When the option to have online clothing through school24 was taken up, it was provided free on the back of the canteen ordering system. It was agreed the fees are unreasonable and Penny/Prue will speak to school24 to discuss options and/or consider alternative online ordering systems, such as the P&C website.

Canteen

Victoria Muller and Gabbie Aurisch

Current Figures

With the move from MYOB to Zero, it has been difficult to ascertain exactly where we are at financially. If the recent report pulled is correct, we are looking to be over 100% ahead of where we were this time last year. I am hoping to have confirmation of this in coming days.

Recruitment

We are pleased to have found a replacement for Tina Yufei. Rochelle Spelldewinde will be taking on the role of back up for Hilla. Paid training is to start asap.

We also have three new members of the canteen committee, Mandy Laura, Felicity Symons and Nicole McCarthy – all year 1 mums who will be around for a while.

We are still seeking a new convenor, treasurer and roster coordinator for 2016 and will start actively promoting this to the wider school community soon. We may need to consider paying someone to do the roster.

Canteen Supervisor

Gabbie and I have met with Hilla recently in regard to the role of canteen supervisor. We believe the role has changed significantly over the last two years and the job description is currently being re-written. At present we are not 'on the same page' and might require some P&C assistance in managing this in term three.

Roster

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There are some new shifts for the roster in term 3. Hilla has requested an additional volunteer on Thursdays between 12:00 and 2:00. This is to assist with the packing of the fresh food we are producing. At this point the roster is almost complete with approximately six vacant shifts, which will hopefully be filled in due course.

At this time of year we do start to have issues with the roster due to illness predominantly in children. . Where possible, committee members step in to assist when we don't have enough volunteers. This is difficult to sustain.

Commercial Oven

The power upgrade for the new oven is taking place next Monday 15 June. The school has organised the electrician and the cost is \$1700. We are awaiting the final quote from Southern Hospitality including the use of their specialist electrician to install the oven. It should be between \$5500 - \$6000 – and be installed in the coming weeks ready for term 3.

Canteen Cleanliness

The council health inspector visited the canteen last week. The report was mostly glowing however there are some issues with the floor around the big appliances. Overall Hilla is very unhappy with the way the canteen is being cleaned. The floor really needs to be scrubbed – a quick mop over is not good enough. We would like to employ a private cleaner to come once at the end of each term and do a complete clean.

Mr Moran advised that the school could arrange an extra 4 hours at the end of each term to do a thorough deep clean of the canteen by the school cleaners to address the outcome of the inspector's visit.

Term 2 Special Day

This Monday is the canteen special day. We have sold over 250 croissants and 200 warm milos. It promises to be a good morning tea treat.

P&C Social & Fundraising Events

Readathon

Gabbie Aurisch

Once again it has been a joy to organize the RPS Readathon. As of 3rd June we have raised \$10,003.41 which is wonderful for the school.

- The children read 6,146 books in the 4 weeks and 212 students participated.
- We had 7 students raise over \$200 each.
- KP won the Read-a-thon Cup and our pizza and ice cream lunch was a lot of fun.

I would like to thank Tamara Fern for all of her help in the photocopying room, I could not have kept my sanity without her. A big thank you also to Deb, Betsy and Stephanie in the office for collecting money, dealing with enquires and handing out extra forms for me.

To Victoria Muller, Natalie Lonie, Nicole Fleming, Allison Smith, Sky Barr, Sally Fortune and Lucy Fenton thank you for helping me count the money. We can account for every cent and did it in record time.

Finally to Sean Moran and Deb Lane this would not be possible without your encouragement and support to the students. The children read so they can get a certificate from you in assembly and it is warming to see their admiration and respect of you both.

Thank you for all of the support you have given me throughout the readathon, it has been a pleasure working with you both.

Money collected from students	\$11,207.55
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Less expenses	\$1,154.14
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(all accounted for with Samantha Hellen)

Total profit from 2015 readathon \$10,053.41

Year 2 – Father’s Day Breakfast

Social Coordinator Alisoun Garrard to contact year 2 class parents to establish event coordinator.

Year 3 – Art Auction Function

Save the date – Saturday 17th October 2015

Band

Jason Barker

No report

Allergy

Deborah Lane

Allergy committee meeting was held this week, details to follow.

School Website Update

Sarah Mitchell & Yvonne Counsel

No report

Banking

Amanda Ford

No report

Home Zone

Simon Harvey

No report

Men’s Shed

Valerie Maguire

No report

School Watch

Atul Bhargava

No report

Community Advertising

Donna Lopata

Donna is working with the advertising team in approaching and securing sponsors for various functions and flyers for the remainder of 2015.

General Business

Lost Property

Eugene from School Apparel Systems presented the P&C with a new system for notifying parents of items placed in lost property.

This system works by placing a chip in frequently lost items such as hats and jumpers. When the item is placed in lost property a text message is sent to notify the item is in lost property and can be collected. The chip would cost \$3 (with no ongoing costs), is not harmful to the child, can withstand washing at high temperatures and the dryer. The technology to detect an item being placed in lost property would be provided free of charge. The system is based on the following assumptions-

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- Parents/teachers/children spend less time looking for lost clothing
- If lost clothing is picked up quickly on receipt of a txt it reduces the risk that the item will be picked up by the wrong owner

The system is currently being trialled by West Pennant Hills and Chatswood Primary Schools. It was agreed that RPS would consider the outcome of the trial which is expected to be in term 4 2015.

Next Meeting: Thursday 13th August, 7.30pm
Richmond Library

Meeting Closed – 9.10pm

Vicki Taylor
Secretary
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